

One-to-One iPad Agreement

INTRODUCTION

As part of our continuous commitment in developing a fully inclusive and effective digital learning strategy, pupils in Reception up to Year 13 will be issued with a new iPad starting in January 2024, or upon joining the School thereafter. The iPad should be used as a positive learning tool in alignment with our curriculum. The iPad may also be used outside term time. The consistent operation and maintenance of the computer network and equipment relies on users adhering to established guidelines.

This Agreement authorises the pupil's use for up to 3 years initially, the iPad is the property of RPS and must be returned upon request by RPS or on the last day of the pupil's attendance at the school.

PREREQUISITES TO RECEIVE AN IPAD

The pupil and his or her parent(s)/guardian(s) must sign and return this Agreement.

EXPECTATIONS

Unless otherwise instructed, the iPad is intended for use at school every day. Pupils are expected to use the device responsibly and for the purpose of which it is intended. They are responsible for bringing it to school, fully charged.

INTERNET FILTER

The School employs a cloud-based internet and e-safety filter that can monitor pupils' Internet activity inside and away from the school campus at all times. By signing this Agreement, parents/guardians understand and acknowledge this.

It must be noted that some sites accessible via the Internet may contain illegal material that is defamatory, inaccurate, or offensive to some people and these are not always detected. Pupil/parents/guardians must inform the school of any concerns.

RELATED POLICIES

When using the iPad, the pupil is subject to and must comply with all RPS Policies. A violation of any of these policies could result in loss of network privileges, loss of right to use the device and/or appropriate discipline measures as outlined in the School's policies. When using the device outside the School, pupils are bound by the same policies, procedures, and guidelines as in School.

The linked RPS Polices include, but are not confined to:

- Internet and Acceptable Use
- E-Safety
- Anti-Bullying
- Photographing and Filming of Pupils
- Behaviour, Rewards and Sanctions
- Remote Learning Policy and Procedures

MAINTENANCE OF THE IPAD

Pupils must keep the iPad in good, working condition and report any defects immediately to the IT department.

In addition to following the manufacturer's maintenance requirements, **pupils should:**

- only use a clean, soft cloth to clean the iPad's screen. No cleansers of any type should be used;
- insert and remove cords and cables carefully to prevent damage to connectors;
- handle the device carefully and ensure others do the same;
- secure the iPad when it is out of their sight. The device should not be left in an unlocked locker, a desk, or other location where someone else might take it, including unattended bags;

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- use the supplied protective case and screen protector with the iPad at all times.
- not leave the iPad in places of extreme temperature, humidity, or limited ventilation (e.g., in a car) for an extended period of time;
- not write or draw on the iPad or apply any stickers or labels that are not property of the school.

SOFTWARE AND DATA AUTHORISATION

Only legally licensed and software, apps, media, or other data is permitted on the iPad. Pupils must not replace the manufacturer's operating system with custom software (i.e., "jailbreak" the device), or remove or modify the schools mobile device management MDM device configuration or software.

RIGHTS TO PRIVACY

The devices are school property; therefore, the school may examine the iPads and search their contents at any time for any reason. Neither pupils nor parents/guardians have any right to privacy of any data saved on the iPad or in a cloud-based account to which the iPad connects.

ADDITIONAL TERMS

Damage to or Loss of iPad /Accessory: Parents/guardians are responsible for their child's use of the iPad, including any damage to or loss of the device / accessory. The decision to assess a charge, as well as the amount of any charge, is at the sole discretion of the school, but will not be greater than the full replacement value of the iPad or accessory. In the event of theft, please ensure you have obtained a police report number. With this in mind parents may wish to source third-party insurance.

Schedule of Charges – charges for repair or direct replacement (these are approximate at current market levels):

- iPad - £280
- iPad Screen Replacement - £150
- Charger – Plug - £20
- Charger – Lead - £20
- Keyboard - £120
- Stylus - £40

Problems with the iPad: If a problem occurs with the iPad or accessory, the pupil must notify their form tutor or the IT department via ithelpdesk@rydalpenrhos.com within 24 hours or on the next school day. No attempt should be made to fix any iPad faults other than by RPS staff.

Failure to Return the Device: If a pupil fails to return the iPad and any assigned accessories, the School will seek reimbursement from the pupil's parents/guardians.