

TERMS AND CONDITIONS – Pre-School Holiday Provision Additional

1 Application: These Terms and Conditions run in addition to our standard Terms and Conditions and our Terms and Conditions – Pre-School Additional. They apply to all sessions booked as part of the Pre-School Holiday Provision.

2 Holiday Provision:

- a) The School may offer Pre-School provision during specified periods outside the School's published term dates.
- b) The dates, opening hours, available sessions, charges, eligibility requirements and booking period will be published separately by the School for each period of Holiday Provision.
- c) Holiday Provision is subject to availability, sufficient demand, appropriate staffing and the School's operational requirements. The School does not guarantee that provision will be available on every day outside the School's published term dates.
- d) A booking for Holiday Provision does not alter a Pupil's normal term-time sessions or the notice requirements applicable to those sessions.

3 Bookings:

- a) All sessions must be pre-booked within the booking period specified by the School for the relevant period of Holiday Provision.
- b) Each period of Holiday Provision must be booked separately. Regular term-time sessions will not be carried forward automatically.
- c) Requests received after the published booking deadline may be considered at the School's discretion but cannot be guaranteed and will remain subject to availability.
- d) The submission of a booking request does not secure a place. A place is secured only when the booking has been accepted by the School and payment has been received in full.
- e) Bookings are made for the named Pupil and may not be transferred to another child or family.
- f) Parents must ensure that all medical, dietary, emergency contact and authorised collection information held by the School remains accurate and up to date.

4 Fees:

- a) The charge for each session will include childcare and any applicable food, administration and activity charges specified by the School.
- b) Invoices will be issued 28 days before the first booked session within the relevant period of Holiday Provision.
- c) Where a booking is accepted fewer than 28 days before the first booked session, an invoice will be issued as soon as practicable following acceptance of the booking.
- d) All invoices are payable in full by the date stated on the invoice. Payment must be received in full before a place is secured.
- e) Where payment is not received by the date specified on the invoice, the School reserves the right to cancel the provisional booking and release the place to another family.
- f) Fees are non-refundable where a booking is cancelled or amended by the Parents, where the Pupil does not attend, or where provision cannot take place because of circumstances beyond the reasonable control of the School, subject to the Parents' statutory rights. Where the School cancels a session for operational reasons other than circumstances beyond its reasonable control, the School may, in some instances and at its sole discretion, offer an alternative session, credit or refund.

- g) No refund, credit or reduction will be given for absence caused by sickness, family holidays, transport difficulties, late arrival, early collection or any other personal circumstances.
- h) Requests to change confirmed sessions must be made in writing. Changes are subject to availability and will only take effect when confirmed by the School. Any reduction in confirmed sessions will be treated as a cancellation under clause 4(f).
- i) We reserve the right to charge an additional fee where a Pupil is collected after the end of their booked session.

5 Cancellation or Changes by the School:

- a) The School reserves the right to cancel or make reasonable changes to Holiday Provision where this is necessary because of insufficient demand, staffing, health and safety considerations or other operational circumstances.
- b) The School will provide Parents with as much notice as is reasonably practicable of any cancellation or material change.
- c) Any alternative session, credit or refund offered following cancellation by the School will be dealt with in accordance with clause 4(f).
- d) Events beyond the reasonable control of the School will be dealt with in accordance with Section J of our standard Terms and Conditions, subject always to the Parents' statutory rights.

6 Pastoral Care, Health and Conduct:

- a) The provisions relating to pastoral care, health and medical matters, emergency treatment, behaviour, discipline and the collection of Pupils contained within our standard Terms and Conditions and our Terms and Conditions – Pre-School Additional will continue to apply during Holiday Provision.
- b) The School may decline to admit a Pupil, or may require a Pupil to be collected, where the School reasonably considers that the Pupil is unwell, presents a risk to themselves or others, or cannot safely participate in the provision.
- c) Parents must remain contactable throughout each booked session and must arrange for the prompt collection of the Pupil if requested by the School.

7 Interpretation: These Terms and Conditions should be read together with the School's standard Terms and Conditions and its Terms and Conditions – Pre-School Additional. Except where expressly varied by this document, those terms will continue to apply in full.

Rydal Penrhos Limited: a Company Limited by Guarantee
Registered in England No: 03294434

Registered Office: Rydal Penrhos, Colwyn Bay, Conwy, LL29 7BT
Registered Charity No: 1063489

July 2026