

## **Domestic Assistant / Cleaner**

**Location:** Rydal Penrhos School

**Job Type:** Part-time, Permanent

**Hours:** 20 hours per week, Term Time only

**Shift Pattern:** **EVENINGS**

**PLEASE NOTE THAT PREVIOUS APPLICANTS SHOULD NOT RE-APPLY**

**RESPONSIBLE TO:** Housekeeping Manager

The successful candidate will work closely with the Housekeeping Manager to ensure that the relevant high standards of cleaning are in place to support the smooth operation of the School, both during term time and in recess periods. A happy, cheerful can-do attitude and an ability to deliver high levels of customer service to external customers is a must.

### **Overall Objectives of the post**

To undertake, individually or as part of a team, the cleaning of a designated area and ensure it is kept in a clean and hygienic condition.

### **Key Tasks of the Post:**

#### ***1. To take part in maintaining the cleaning of a designated area of the school. Specifically:***

- Be responsible for cleaning certain parts of the school site as allocated (this will vary from time to time)
- Use cleaning materials as instructed by the Housekeeping Manager
- Operate cleaning machinery in cleaning soft and hard surfaces e.g., vacuum cleaners and polishers
- Carry out the following duties:

Ø Vacuum cleaning hard and soft floors

Ø Spot cleaning of spillages

Ø Wiping furniture, ledges, pipes, paintwork, doors and polishing glass doors

Ø Emptying and cleaning bins

Ø Cleaning toilets including sanitary fittings and surrounds

Ø Mopping and spray cleaning hard floor surfaces

Ø Wiping and polishing and straightening furniture

Ø Replenishing janitorial supplies in toilets etc.

Ø Checking and closing windows, switching off lights after work

Ø Such other duties as may be allocated from time to time

Ø All defects/hazards must be immediately reported to the Housekeeping Manager.

**Experience required:**

- Cleaning: 1 year (preferred)

**Benefits:**

- Company pension
- On-site parking
- Sick pay (after qualifying period)

**All members of the Staff agree to:**

- Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you may come into contact.
- During periods when the school is closed, routine cleaning is undertaken throughout the school. This may include stripping and sealing floors, high level dusting, wall washing, etc.
- All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.
- All employees have a responsibility of care for their own and others' health and safety.
- The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Applications should be sent to [hr@rydalpenrhos.com](mailto:hr@rydalpenrhos.com)

**Expected start date:** September 2026

*Rydal Penrhos School is an equal opportunities employer and is committed to diversity in the workplace. We encourage applications from all qualified individuals, including those with diverse backgrounds and those with disabilities.*

Rydal Penrhos School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share that commitment. The successful applicant will be appointed subject to an Enhanced DBS with Barred List check, satisfactory references and Social Media check.